

**Sawbridgeworth Local History Society**  
**Minutes of meeting held on**  
**Thursday 27 October 2016 10.00 – 1130**  
at The Sawbridgeworth Town Council Chambers

Present – Theo van de Bilt (TB), Edna Richardson, Gill Munro, Joan Willitt, Ted Willitt, Chris Catling (CC), Lorraine Carlaw, Chris Finch (CF), Hilary Matthews (HMa), Terry and David Royle (DR).

1	<b>Apologies</b> from Hazel (HMe) and David Mead (DM), John Rider (JR)	<b>Action</b> (to be taken)
2	<b>Presentation:</b> TB went quickly through a presentation on High Wych intended for forthcoming talks at Hoddesdon, High Wych, Bishop's Stortford and Sawbridgeworth (bookshop).	TB
3	<b>Constitution:</b> amendments were agreed as per attached updated version and it was noted that we would need to clarify whether or not we needed any kind of formal charitable status to receive grants (the assumption was not).	DR/HM
4	<b>Speakers:</b> David Short, Herts Association for Local History, on 8 December; other possible speakers include Jenni Kemp (Stortford Ghosts book writer) and Ivan Cooper of the Hatfield Regis Society. A fee of around £35 or a bottle of wine might be needed.	DR
5	<b>Press Officer:</b> HMa unanimously elected! She will coordinate monthly items/articles for CM21, The Flyer and Church and Town plus H&E Observer starting with the 'Unsung Heroes' article by JR and a press release announcing the formation of our new Society. All to think of alternative terminology for 'Unsung Heroes'!	TB/All
6	<b>Website:</b> TB to circulate draft website brief for comments and DR to chase up Leventhorpe student support/training.	TB/DR
7	<b>Grants:</b> we still need a scanner, which might stay in STC if allowed and be loaned to other groups but we'd need to supply or pay for any consumables and make a small charge for use as appropriate; TB to write to STC confirming our new status and asking them to confirm their support through the use of the Chamber free of charge in 2017 [note that grants are usually considered by STC in June and January]	TB/HMe
8	<b>Reports:</b> HALS: HMa, CF, CC, DR, TB willing to be photographers; limited progress on pubs; TB/HMa working on 1911 census; CF has looked at 1939 records and oriented out a list of 126 Sawbridgeworth addresses to follow up; TB has H&E Observer Ken Cook articles.	TB/HMa; CF
9	<b>May Fayre:</b> CVS has asked if we'd like a stall for 30 April 2017. Agreed. We could have a banner (£50?); organise a quiz; ask people to bring photos for scanning (technology permitting).	TB/All
10	<b>Next meeting: Thursday 8 December at 1000 in the Council Chamber.</b> Agenda items: constitution; officers; membership fee; AGM date; 2017 programme and income/grants required; HALS Partnership agreement?.	DR

David Royle 271016