

**Sawbridgeworth Local History Society**  
**Minutes of meeting held on**  
**Thursday 8 December 2016 10.00 – 1130**  
at The Sawbridgeworth Town Council Chambers

**Present:** Theo van de Bilt (TB), Edna Richardson, Gill Munro, Chris Catling (CC), Lorraine Carlaw, Chris Finch (CF), Hilary Matthews (HMa), Hazel Mead (HMe); John Rider (JR); Terry and David Royle (DR); Wally Wright (WW).

1	<b>Apologies</b> from David Mead (DM), Gil Munro plus Ted and Joan Willett	<b>Action</b> (to be taken)
2	<b>Presentation:</b> David Short from the Herts Association for Local History talked about research sources for pubs and town trails.	DR/DM All
3	<b>Constitution:</b> WW suggested we need to consider adding a committee when we review the Constitution at the AGM.	All
4	<b>Finance:</b> bank account to be set up at Saffron Walden Building Society; TB, HMe and DR to be signatories and arrange details via BS branch next week. JR has kindly donated £100. There will be an annual subscription of £10 due as soon as we have a bank account! We could also raise money by organising a talk/talks on the Sawbridgeworth Characters (Corporal Vick, Josh Brace and Thomas Rivers). This could be our first event in Spring at Memorial Hall, depending on availability.	TB/HMe/DR  TB/JR
5	<b>Press Officer:</b> HMa will coordinate items/articles for CM21, The Flyer and Church and Town plus H&E Observer; 'Sawbridgeworth Characters' article by JR and TB is in December Flyer.	TB/All
6	<b>Website:</b> DR has chased up Leventhorpe Assistant Head contact but no progress so far; TB to contact him.	TB
7	<b>Grants:</b> we still need a scanner, TB to follow up Eric Buckmaster's offer. Other sources are STC (January, max. £500); EHDC and HCC councillors; Herts Tourism; Herts Association for Local History. A Partnership agreement with HALs might be worth pursuing later.	TB/HMe
8	<b>Storage of documents and artefacts:</b> DR to ask STC what their position is on this; airfield memorabilia would be better dealt with by WW! Group though we'd be interested to see what they consist of. DM may need to collect!	DR/DM
9	<b>Members' reports:</b> JR and his wife offered to work with F&B on their Y2 Street Detectives project (DR to inform Emma Smith); CC has talked to a number of long-term residents about pre-war Sawbridgeworth; TB intends to focus on High Wych history while supporting members on articles about Sawbridgeworth; JR to give TB information on Leonard Simpkins.	TB/All
10	<b>2017 meetings:</b> Thursdays 26 January, 23 February, 30 March, 27 April, 25 May, 29 June, 27 July, 31 August, 28 September, 26 October, 7 December. All in the Council Chamber 1000-1130.	All

David Royle 081216