

Sawbridgeworth Local History Society
Minutes of Business Meeting held on
Thursday 28 September 2017 10 – 11.30am
at The Sawbridgeworth Town Council Chambers

Present: Theo Van de Bilt (TB, Chair); Lorraine Carlaw (LC); Douglas Coe (DC); David Royle (DaR), Hilary Matthews (HAM), Hazel Mead (HM), David Mead(DM), Chris Catling (CC), Chris Finch (CF), Diana and Warren Richards (DiR, WR).

	Apologies Rob Francis, Greg Leary, Terry Royle, Gill Munro.	
1	Minutes of 31 August approved and signed.	
2	Finance and membership: <ul style="list-style-type: none"> • Balance of £282.47 • (unchanged) 25 paid-up members and 2 honorary members (WW and Juri Itin) • Grants: need a project perhaps the town walk/map/booklet 	HM,DM, DaR
3	Website/Facebook/Publicity <ul style="list-style-type: none"> • TB started the meeting with a draft of the 11 November Nostalgia Day slideshow of photos from 1946; suggestion that a version could be sold to members if WW approves • Juri Itin has returned to Germany for work reasons; Peyman from Tudor House has offered to help; awaiting files from Juri. Website is currently inaccessible on some search engines. • SLHS article in this week's Observer in Community section • Need report on 19 October and info on Nostalgia Day for Observer. 	TB TB/DaR TB/DaR
4	Programme 2017/18 update: <ul style="list-style-type: none"> • Scarecrow festival in High Wych on 9 and 10 September: good value for us although no new members but interest in October meeting. DR was given two town maps/plans from 1958 and 1971 • Town Selfie Walk Saturday 30 September: stall in Church Park 1100-1400; SLHS display; this is the second year of a follow-up to the local schools' walk to school week; children and parents take selfies and collect a badge; gazebo and two tables provided by Council. We will need a display as before and Asgar plus membership forms, flyers for 19 October etc. • Evening meeting 19th October: Hailey Centre booked. Elizabeth Waugh will be the speaker on Rivers Orchard. £2 for members, £5 non members; £10 for membership on the night inclusive of entry. No tickets. Membership forms. Slideshow at 1900; Liz Waugh at 1930 followed by questions, refreshments and open forum. We can use kitchen and projector if needed. HAM will give WW a lift. Helpers? • Nostalgia Day Saturday 11th November in Memorial Hall 0930-1500: SLHS display (tables and display boards supplied) and old photos slideshow. DaR to connect TB with Tim Rossiter re PowerPoint. Helpers? • 18 January meeting: Bob Reed Talk on Pishiobury history, same format as 19 October. Need Helpers. • Meetings in 2018: agreed to have evening meetings on final Thursdays of March(with AGM), May, September and November with business meetings in the Chamber on final Thursday of other months as now except November (Santa's grotto). DaR to confirm with Council and Centre. See attached schedule. 	DaR, TSR, CC HM,DM, HAM TB/LC DaR HAM DaR/TB/CC DaR
4	Programme/priorities: <ul style="list-style-type: none"> • Storage/archiving: TSR has typed up list of library folders, to be circulated to 	DaR/TSR

	<p>members. She will check on access and adding materials. HALS to be invited to speak to us at business or evening meeting. TB to ask about materials taken from the library and to brief members on HALS access at December meeting.</p> <ul style="list-style-type: none"> • Process agreed for accepting articles: TB, DC and DR will be an informal publishing committee; TB to act as peer reviewer and/or to suggest others in the field; DR to make editorial suggestions about presentation etc. for the writer to consider. House style: Calibri 12pt, centred photos; Harvard referencing system. Articles need to be substantially relevant to Sawbridgeworth. • Articles: new articles posted on website, TB reviewing Posey Poole materials but limited Sawbridgeworth relevance, ditto DC article on Cootes. • Kenneth Cook archive: TB and CC to scan further articles at High Wych and list for members • Wally's photos: LC has scanned 1,000 plus and some used for Nostalgia Day slideshow. Some need dating. • 1939 register: CF has downloaded 1912 electoral roll; needs to be converted to a more usable format from individual PDFs • Who lived where 1911 census: HAM has completed her spreadsheet and is happy to share with members. She and TB still refining. • Oral history: CC hopes to visit Rhodes with Edna R shortly to do recordings and transcribe them. • Pubs: DaR awaiting information from the former Orange Tree licensee and McMullens; DC researching King of Prussia. • Unsung heroes: John Rider not present so no update • Town history walk: sub-committee of DaR, HM and DM to draft a proposal for town walk information (booklets, QR codes, permanent boards etc.) • Schools: DaR to liaise with schools on history walks and helping with recording their own histories. 	<p>TB</p> <p>TB/CC</p> <p>LC</p> <p>CF/TB</p> <p>HAM/TB</p> <p>CC</p> <p>DR/DM/DC</p> <p>DaR/HM/DM</p> <p>DaR</p>
5	Any other business: HM and DM have acquired allotments history and are reviewing old files found in the Memorial Hall and will report back. CC asked about information on Alice Cottages in West Road and mentioned a 'new' <i>Great St Mary's Through the Ages</i> booklet.	<p>HM/DM</p> <p>All</p>
6	Future meetings: 7 December in the Council Chamber 10am – 11.30am. 19 October and 18 January evening meetings in Hailey Centre at 1900-2100.	All

PROPOSED MEETING DATES IN 2018 (TO BE CONFIRMED)

18 JANUARY	HAILEY CENTRE BOB REED ON PISHIOBURY PARK 1900-2100
22 FEBRUARY	BUSINESS MEETING COUNCIL CHAMBER 1000-1130
29 MARCH	HAILEY CENTRE AGM AND SPEAKER 1900-2100
26 APRIL	BUSINESS MEETING COUNCIL CHAMBER 1000-1130
31 MAY	HAILEY CENTRE WITH SPEAKER 1900-2100
28 JUNE	BUSINESS MEETING COUNCIL CHAMBER 1000-1130
26 JULY	BUSINESS MEETING COUNCIL CHAMBER 1000-1130
30 AUGUST	BUSINESS MEETING COUNCIL CHAMBER 1000-1130
27 SEPTEMBER	HAILEY CENTRE WITH SPEAKER 1900-2100
25 OCTOBER	BUSINESS MEETING COUNCIL CHAMBER 1000-1130
29 NOVEMBER	HAILEY CENTRE WITH SPEAKER 1900-2100
DECEMBER	NO BUSINESS MEETING